



### **Staff Accountant:**

**Our client, Smith Patrick CPAs, is a progressive public accounting firm & they're growing! Ideal location & working environment, flexibility, generous benefits. If you are a CPA, or on a CPA path, consider joining the team!**

Smith Patrick CPAs is a locally owned and operated CPA firm that has been serving the St. Louis and surrounding area for over 35 years. They assist businesses, individuals, and non-profits with their tax and financial needs. Their philosophy is to provide excellent personal service to financially active individuals and business clients in a wide range of industries, including a specialization in the Cannabis industry.

### **Job Summary with Essential Responsibilities**

The *Accountant, Outsourced Controllorship Services* works in the St. Louis, MO offices; and computes, records, classifies, maintains accurate records of financial transactions, plus provides other advisory/financial services as needed. Essential responsibilities include:

- Document and analyze financial data and transactions; reconcile accounts and financial discrepancies.
- Make adjusting entries and maintain general ledgers; post monthly, quarterly, and yearly accruals.
- Summarize current financial health and status using income statements (profit & loss statements), balance sheets, statement of cash flows, statements of shareholders' equity, and other financial reporting and ratios as appropriate.
- Oversee AR, AP, monthly close, and other bookkeeping and payroll functions.
- Provide expert advice/sound counsel to clients as it relates to their business and financial health, such as their capital structure, operating efficiency, EBITDA margins, and more.
- Review client activities and accounting data to ensure compliance with applicable laws, rules, and regulations.
- Act as an advisor by understanding the client's business, objectives, needs, and risks to provide strategic direction.
- Participate in business development activities and attend networking events to increase brand recognition and contribute to firm growth, contributing to the team effort and company profitability.

### **Ideal Qualifications**

Below are the ideal qualifications for this position. If you meet some or all of them, let's talk!

- Bachelor's Degree in Accounting with an active CPA license.
- 3 more more years' experience providing accounting and advisory services to clients in a public accounting firm setting providing consultative services.
- Strong knowledge and advanced understanding of US GAAP.
- Proficiency in QuickBooks Online (QBO), Accounting CS, and SAGE 300 a plus.
- Intermediate proficiency in MS Excel (ie: VLOOKUPS, pivot tables).
- Relationship builder with exceptional interpersonal and communication skills with the ability to manage multiple clients with conflicting priorities and deadlines.
- Integrity, with the discipline to maintain client confidentiality.

- Ability to work independently, identifying and removing roadblocks and facilitating process improvements.
- Commitment to being a Smith Patrick brand ambassador and providing best-in-class customer experience.

Job Type: Full-time

Benefits:

- 401(k) matching
- Dental insurance
- Disability insurance
- Health insurance
- Paid time off
- Professional development assistance
- Vision insurance

Schedule: Monday to Friday

Application Question(s): Are you able/willing to work in the St. Louis, MO offices?

Work Location: One location

Work Remotely: No