



Tax Accountant

Our client, Smith Patrick CPAs, is a progressive public accounting firm & they're growing! Ideal location & working environment, flexibility, generous benefits. If you are a CPA, or on a CPA path, consider joining the team!

Smith Patrick CPAs is a locally owned and operated CPA firm that has been serving the St. Louis and surrounding area for over 35 years. They assist businesses, individuals, and non-profits with their tax and financial needs. Their philosophy is to provide excellent personal service to financially active individuals and business clients in a wide range of industries, including a specialization in the Cannabis industry.

Job Summary with Essential Responsibilities

The Tax Accountant works in the St. Louis, MO offices and services the needs of our business, individual, and non-profit clients by providing quality consulting, planning, tax preparation & filing, and other advisory/financial services, such as estate and trust accounting. Essential responsibilities include:

- Provide consultation services to clients and make strategic tax recommendations that align with business objectives.
- Provide guidance on tax planning strategies that minimize liability, presenting information clearly (without the use of unnecessary financial terminology/jargon) so that clients can make informed decisions.
- Prepare and file individual, corporate, and partnership tax returns at the federal, state, and municipal levels.
- Liaise with internal and external auditors and represent clients (both in writing and in person) on federal, state and local tax matters.
- Keep current with tax law changes and related compliance matters.
- Review trust records and transactions to ensure proper recordkeeping, maintenance, and regulatory compliance with trust agreements.
- Report financial health of trust to trustees. Prepare and file taxes on trust assets.
- Demonstrate a customer centric approach by developing and maintaining strong relationships with clients through ongoing communication and consulting services, both virtually and in person.
- Participate in business development activities and attend networking events to increase brand recognition and contribute to firm growth, contributing to the team effort and company profitability.

Ideal Qualifications

Below are the ideal qualifications for this position. If you meet some or all of them, let's talk!

- Bachelor's Degree in Accounting with an active CPA license.
- 3 or more years' experience preparing business, individual, non-profit, estates and trusts tax returns at all levels (federal, state, local).
- Strong knowledge and advanced understanding of US GAAP.
- Proficiency in QuickBooks Online (QBO), Accounting CS, SAGE 300, and UltraTax a plus.
- Intermediate proficiency in MS Excel (ie: VLOOKUPS, pivot tables).
- Exceptional interpersonal and communication skills with the ability to manage multiple clients with conflicting priorities and deadlines.
- Integrity, with the discipline to maintain client confidentiality.

- Ability to work independently, identifying and removing roadblocks and facilitating process improvements.
- Commitment to being a Smith Patrick brand ambassador and providing best-in-class customer experience.

Job Type: Full-time

Benefits:

- 401(k) matching
- Dental insurance
- Disability insurance
- Health insurance
- Paid time off
- Professional development assistance
- Vision insurance

Schedule: Monday to Friday

License/Certification: PA (Preferred)

Work Location: One location

Work Remotely: No